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| **DATE** | January 16, 2018 |
| **TIME** | 11:30AM – 1:30PM |
| **VENUE** | Room 409 |

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| **ATTENDEES** | |
| *Name* | *Unit/Organization/Office* |
| Adriano, Jade Ericson | SOAR |
| Bariuan, Krisper Jane | SOAR |
| Ngceen, Gabriel Angelo | SOAR |
| Camacho, Katherine | SOAR |
| Viray, Mariane Joy | SOAR |

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| **PROCEEDINGS** | | |
| **Agenda** | **Notes/Issues** | **Resolution** |
| Opening of APC Week 2018 | **NOTE:** Ask the design (tarpaulin) to marketing  Other designs suggested:   * Banderitas * Anything related to the theme (luau)   **ISSUE:** Participants/Audience; Some have morning classes | Where: Humabon Parking (?)  Morning Activities:   * Performance of APC DC * Opening Remarks * Ramp of Mr. & Ms. APC candidates * Cheering Competition (GYM)   Afternoon Activity:   * Wish (bus) – only until 5:30 |
| Cheering Competition | **ISSUE:** Participants; most people will focus in preparation for their events (APC Week)  Borrow the mats of Pwersa (c/o Michael Castillo)  Size ng performance area (half-court) | Where: GYM; Monday  Cheering-UAAP Style (with Stunts; Only Jumps and Tumbles, with tosses)  Mechanics:   1. There will be a total of 5 groups; SoCIT, SoM, SoMA, SoE, and SHS 2. Each school is mandated to have their own representative group (consists of MIN 15 MAX 30 members) 3. They will be cheering for their School 4. They will form their own concept. 5. Their performance will be limited to 3-5 mins only. 6. No Trainers Allowed 7. Costumes are allowed   Winners will be announced in the Rams Night  Prizes 🡪 Trophies/Medals and Food |
| Sportsfest – Championship & Awarding | **ISSUE:** Results from the elimination round; SOAR doesn’t have any copy yet.  Inviting an outside Guest; Well-known basketball & volleyball player |  |
| Vibrant | **ISSUE:** Venue  Not yet sure if this will be part of the opening of APC Week  **NOTE:** Ms. Hanna will check if vibrant can offer their activities or if they have those w/o the use of paints. |  |
| Rams Night | Amendments to the Program Flow:   1. Announcement of the Cheering Competition Winners | Mr. and Ms. APC Pageant contestants will be the G.R.O.’s  Budget (Total: 14,500.00)   1. Lights: 8,000.00 2. Food: 5,000.00 3. Design: 1,500.00 |
| Pageant |  | Budget (Total: 10,500.00)   1. Lights: 6,000.00 2. Design: 1,500.00 3. Crown/Sash: 3,000.00 |
| Mini Mercato | **TASK:** Finding new set of food concessionaires  Suggestion:   * The Mini/ Small stalls of McDonald (those seen in train stations, or those who only sells limited items from the original menu such as ice cream, fries, and drinks) |  |
| T-Shirt Design Contest | **TASK:** Publish the updated poster on SOAR fb page  Change the deadline/duration of the contest. | \*insert mechanics\* |
| T-Shirt for SOAR Officers for APC WEEK 2018 and/or Photoshoot | **TASK:** Design c/o Kath; open for all officers’ suggestions and ideas  (Deadline of the design: January 22, 2018)  Ms. Hanna will ask the approval for the budget |  |
| Photoshoot of SOAR Officers with Adviser (SAO Head) | **NOTE:** Target dates:   * January 31, 2018; or * February 7, 2018   Suggested Themes:   * Luau * Official Shirt of SOAR officers   Suggested Venue:   * APC’s studio @ 5th floor * Outside School   Photographer:   * CJ from Rampage |  |
| Activity Proposal Form(s) | **NOTE:** Revision/Changing the format of the Activity Proposal Form(s) |  |
| Student Forum Term 3 | Things we need:   * APS * Reservations * Publicity Materials * MS Forms * Invite the different offices | Date moved to **February 21** (Wednesday), from February 14; February 14 is the PAASCU Visit |
| 3rd Term Accomplishment Report |  | Date moved to **May 4** from April 23, 2018 |
| SOAR Elections and Reaccreditation | SOAR Officers should look for someone to take over (or else, they’ll be retained in their position)  SOAR Officers along with SAO will be reviewing the Constitution and By-Laws |  |

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| **ACTION POINTS** | | |
| **Tasks** | **Person-in-Charge** | **Target Date** |
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**APPENDIX 1**

Prepared by:

Krisper Jane H. Bariuan

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Secretary, SOAR